

General Information on Student Residence Application 2024/25

(For full-time UGC-funded Research Postgraduates)

You should read carefully and thoroughly the information below before submitting the Student Residence application. You should contact the Student Accommodation Section if any enquiries or any clarifications are needed. Failure to comply with the Student Residence application procedures and to provide correct and complete information may lead to disqualification of Student Residence application or delay in the process of application.

Special Attention for 2024/25 Student Residence Application

You are requested to pay attention to and take into consideration of the following notes and make sure that you understand and agree with them before you submit your student residence application. No refund or any form of compensation will be considered arising from such situations and arrangements below.

- a) The construction of Jockey Club Campus of Creativity (JC3) and the special schools at Renfrew Road is underway from 7 am to 7 pm from Mondays to Saturdays, except Sundays and public holidays. During the construction period, **nuisances such as noise, dust and smell will inevitably be expected.** Mitigation measures will be taken by the Estates Office to minimize the nuisances incurred by the major repair and maintenance at NTTIH and construction of JC3 as far as practicable. Residents are advised to close windows of their rooms to alleviate nuisances as appropriate. Your continued understanding and patience will be greatly appreciated.
- b) As announced by the HKSAR Government, Municipal Solid Waste (MSW) charging will be implemented in early August 2024. Further announcements will be made on the charging mechanism among residents subject to the latest announcements by the HKSAR Government and the Estates Office of HKBU. Based on the polluter-pays principle, accommodation fees will be adjusted to cover relevant MSW charge.

By completing and submitting the student residence application, you acknowledge that:

1. you have read, understood, and agreed the terms and conditions of the application contained herein;
2. agree to abide by the relevant rules including the Terms and Conditions, House Rules and Residents' Code of VC & NTTIH, and any other rules that the University may prescribe and issue from time to time which it deems necessary for the Hostel management.

1. Eligibility for Student Residence

- 1.1 Full-time UGC-funded research postgraduate students are eligible to apply for the University accommodation in accordance with the Housing Policy.
- 1.2 Application approval for student accommodation is subject to availability and University's Admission Criteria governing application for student residence. Submission of the application form does not guarantee that an offer of bed space can be granted.
- 1.3 Application for student residence is subject to final confirmation by the University.

2. **Student Residences for Research Postgraduates**

2.1 Village CARE (VC)



The Village CARE comprises 4 Residential Colleges and will open by phase in 2024/25. The South Block (Block 1) and East Block (Block 3) are expected to be available for accommodation in August 2024*.

Upon completion of their living learning experiences at Village CARE, students will:

- Demonstrate intrapersonal awareness, personal wellness & interpersonal lifestyle indicative of whole person development;
- Actively pursue academic learning, both in depth and breadth, showing a capacity for independent lifelong learning;
- Actively and responsibly engage in the community – from Village CARE to the community, both local and global;
- Solve problems creatively and with critical thinking; and
- Be effective leaders and members in transdisciplinary and culturally diversified teams.

Notes* Subject to the completion of works by the Estates Office.

Residential Education for Village CARE

Theme based Residential Education –Vision & Mission

To offer the best learning experience for students in a residential setting, delivering transdisciplinary academic excellence in a caring, creative, and global culture. To enable student residents to care for the *common good of humankind* by addressing creatively the local and global challenges through its transdisciplinary thematic *curricular* and *co-curricular* programmes in the residential setting.

2.2 Dr. Ng Tor Tai International House (NTTIH)



With a view to catering for the accommodation needs of non-local students, the University offers student residence at Dr. Ng Tor Tai International House. Commissioned in 1997, NTTIH provides about 280 hostel spaces for full-time non-local students at Hong Kong Baptist University. It is a unique community wherein students from different cultures and backgrounds are living together as fellow hall mates. Mutual respect and cultural diversity in the community are highly valued in NTTIH.

3. Accommodation Packages 2024/25

Hostel	Village CARE	
Room Type	3 single rooms in a unit	7 single rooms in an apartment with a shared pantry
Accommodation Fees	Around HK\$72,700	Around HK\$78,500
Accommodation Period	11 months from 22 August 2024 to 22 July 2025 *Both dates inclusive. Extendable and subject to availability.	
Payment Settlement	Students will be required to settle the accommodation package fee in 3 installments.	

Remarks:

- The accommodation fees are subject to approval and adjustment due to the exact lodging period.
- In addition to accommodation fees, all residents need to pay Caution Money (\$1,000) and other miscellaneous fees as appropriate.
- Exclusive of in-room utilities. Students residing in Village CARE will be required to pay for in-room utilities on a user-pay principle, including air conditioning, electric water heater, refrigerator, and power sockets.
- Common restroom and shower facility are available in each unit/apartment.

Hostel	Dr. Ng Tor Tai International House	
Room Type	Double Room	Single Room *Very limited number of single rooms available in NTTIH
Accommodation Fees	Around HK\$63,350	Around HK\$145,270
Accommodation Period	12 months from 22 August 2024 to 22 August 2025 *Extendable and subject to availability.	
Payment Settlement	Students will be required to settle the accommodation package fee in 3 installments.	

Remarks:

- a) The above accommodation fees are subject to approval and adjustment for 2024/25.
- b) In addition to accommodation fees, all residents need to pay Caution Money (\$3,000) and other miscellaneous fees as appropriate.
- c) Inclusive of in-room utilities such as air-conditioning and electricity.
- d) A shared washroom is provided in each double room.

**Notes:*

The check-in date may be adjusted and subject to change due to Works in NTTIH and at Village CARE South Block (Block 1) and East Block (Block 3). Should there be any changes in the check-in date, the successful applicants will be notified as soon as possible.

4. Payment of Student Accommodation Fees

- 4.1 Under any circumstances, all paid fees (except Caution Money) are non-refundable and non-transferrable.
- 4.2 You shall pay the accommodation fee and caution money according to the payment notification to confirm your acceptance to the bed space offer. If you fail to fully settle the fees before the specified deadline, the offer of bed space shall automatically be forfeited.
- 4.3 After completion of the entire committed accommodation package, less any restitution charges for damage or loss of properties and / or penalty for breach of Rules and Regulations governing student residence, caution money is refundable by bank-in to a resident's designated bank account within 90 working days upon check-out. In case of early termination of student accommodation, the paid caution money will be totally forfeited.
- 4.4 The University may deduct any compensation and / or penalty as a result of the resident's breach of rules and any outstanding fees from the caution money without prejudice to any other right of action or any remedy of the University in respect of such breach of the resident.
- 4.5 On account of non-settlement of outstanding fees or charges, the University may withhold the graduate certificates of a student until all the outstanding charges are settled.

5. Preference on Hostel, Room Type and Roommate

- 5.1 You need to rank your hostel / room type preferences carefully in the application.
- 5.2 An applicant may indicate his / her preferred roommate(s) in the application form. However, the University does **NOT** guarantee that the applicant will be assigned the same room with his / her preferred roommate(s).
- 5.3 An applicant's roommate pairing request will **NOT** be successful, if:
 - i. his / her preferred roommate(s) do(es) not complete the application;
 - ii. his / her preferred roommate(s) do(es) not choose him / her or choose(s) other

- applicant(s) as preferred roommate(s);
- iii. another applicant chooses his / her preferred roommate(s), who prefer(s) the former as the roommate.
- 5.4 For a successful applicant who does not have a preferred roommate, the University has the authority to pair up other successful applicant(s) with him / her to share the room.

6. Possibility of Room Relocation

- 6.1 To efficiently utilize resources and facilitate timely repairs to the rooms, the University reserves the right to relocate a resident to another designated room in the same student accommodation by giving advanced notification of at least one day (emergency cases excepted).
- 6.2 Under very special circumstances, the University management will need to relocate residents to other rooms / floors / residential facilities to generate additional capacity of health protection quarantine for our residents.
- 6.3 For a resident who occupies a shared room but refuses to relocate and pair up with other resident(s), the University reserves the right to charge him / her a late room relocation charge, on top of the full accommodation fee for occupying two bed spaces, i.e. the currently occupied and the newly designated bed spaces, from the day after the end of relocation until the end of the committed accommodation period.
- 6.4 In view of the full occupancy of NTTIH, it is likely that room change requests from students can only be handled during semester break when some students check out after completion of Semester 1 accommodation package. Application for room change is subject to approval of the NTTIH Management.

7. Check-in Arrangement

No early check-in will be considered unless special approval by the Student Accommodation Section. Please click [HERE](#) for the check-in procedures.

8. Check-out Arrangement

- 8.1 Check-out procedures are available [HERE](#).
- 8.2 A resident who fails to check out by the last day of the committed accommodation package shall be liable to pay a daily penalty charge for late check-out, on top of the extra daily accommodation fee for the days for staying at the student accommodation after the check-out date.
- 8.3 A resident shall pay a cleaning fee if the University is required to reinstate the furniture back to its original position or clean up the room for room vacation.

9. Parcels and Mails

The Student Accommodation Section is **not liable for any loss or damage to the mail and parcels delivered to the NTTIH and Village CARE**. Residents are responsible to collect the mail and parcels promptly.

10. Student Residence Orientation Activities

All new residents shall participate in the Student Residence orientation activities organized by individual Hostel/Residential College in late August to early September. Details will be announced in due course.

11. Works Within or in the Proximity to the Hostels

Applicants are informed and shall acknowledge that the University is almost constantly undertaking works to maintain, enhance and develop its campus and all its facilities, and these works may include but are not limited to construction, renovation, remedial works, repair and maintenance, improvement works or other similar works in whatsoever nature (the Works). These Works may be carried out within or in the proximity of NTTIH and Village CARE. While the Estates Office will, as far as practicable, take reasonable measures to minimize the inconvenience and disturbance caused by the Works, applicants shall acknowledge that total removal of such inconvenience and disturbance may not be possible, and they shall agree to waive irrevocably any claim for refund of accommodation fees, or any right to seek compensation for any loss or damage directly or indirectly arisen out of any inconvenience caused to or suffered or sustained by them as a result of the Works.

Your attention is hereby drawn to the following Work(s) during the Residential Year of 2024/25. You shall take this into consideration before submitting the application, accepting the student residence offer and paying the student accommodation fees:

The construction of the Jockey Club Campus of Creativity (JC3) is expected to be completed in 2024/25. The construction of Special Schools at Renfrew Road which is next to NTTIH and Village CARE and is expected to be completed in 2026/27. Moreover, there is a major repair works taking place at the Undergraduate Halls during 2024/25 and 2025/26.

12. Arrangement on Special Circumstances

If there are uncontrollable circumstances and the University makes related announcements, like asking students not to come back, delaying the check-in date or evacuation of NTTIH and VC, refund of accommodation fees, if justifiable, can be made at most on a pro rata basis. However, the above suggestion of a possibility of a refund by no means constitute a guarantee. Applicants should consider this when they decide on fees payment. Applicants may also note that under very special circumstances, the hostel management will need to relocate residents to other rooms / floors / residential facilities for various purposes, such as to accommodate urgent repairs and renovations, consolidation in low seasons, quarantine for health protection, etc. Applicants are reminded to consider such possibilities before they accept the bed space offer.

13. Data Privacy

All personal data collected and retained will be used for processing applications, statistical analysis, management of student accommodation including the enforcement of all its related rules, promotion of activities and notifications, contacting residents and their parents/guardian in case of emergency and such other purposes permissible under the Privacy Policy Statement and Personal Information Collection Statement of the University. Please click [HERE](#) for details. You have the right to access to or correct your personal data kept by the University by logging into the University Cyber Port System (BUniPort) and contacting the relevant Departmental Personal Data Privacy Manager.

14. Enquiry

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